

**Louisiana State Board of Examiners of Psychologists**  
**BOARD MEETING MINUTES**  
**Sunday, July 21, 2019**

Final Approved: August 23, 2019

The meeting of the Louisiana State Board of Examiners of Psychologists (Board or LSBEP) was noticed and agenda posted on, Thursday, July 18, 2019. In the absence of a Board Chair, Dr. Koren Boggs, Vice Chair called the meeting to order at 9:30 a.m. on Sunday, July 21, 2019 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, LA 70816. Present were Board Members, Drs. Koren Boggs, Amy Henke, Gregory Gormanous, and Michelle Moore; and Executive Director, Jaime T. Monic. Board Member, Dr. Gina Gibson was absent. Dr. Richard Niolon representing LPA was present for the open meeting.

Dr. Boggs opened the meeting by reading the Board's Declaration of Purpose.

Dr. Moore acknowledged her inability to vote on matters since she had not yet received her Oath of Office from the Governor's office.

Dr. Gormanous requested that his statement of service be recorded into the minutes as follows: *"My serving on LSBEP is to ensure that consumers of psychological services are protected against any unqualified, harmful and unauthorized practice, application or use of psychology. My service is as a consumer advocate and educator. My service is not as a market participant."*

Dr. Gormanous moved to approve the agenda with an amendment to add a motion to recognize the service of Dr. Jesse Lambert by Formal Resolution of Appreciation and Commendation. The motion passed unanimously by the voting members present.

Dr. Gormanous moved that the board adopt the following Resolution of Appreciation and Commendation:

**RESOLUTION OF APPRECIATION AND COMMENDATION**  
Louisiana State Board of Examiners of Psychologists  
July 21, 2019

*Whereas* the Louisiana State Board of Examiners of Psychologists is created under La. R.S. 37:2351 to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

*Whereas* Board members serve without compensation but shall receive seventy-five dollars per diem allowance plus the mileage rate provided state employees to cover expenses incurred while engaged in the discharge of their duties; and

*Whereas* Jesse Lambert, Psy.D, M.P., was appointed by the Governor in August 14, 2015 and confirmed by the Louisiana Senate; and

*Whereas* Dr. Jesse Lambert has served the people of this state by protecting consumers of psychological services diligently and conscientiously; and

*Whereas* Jesse Lambert, Psy.D, M.P. was elected Vice Chairman and Chairman during his Board tenure; and

*Whereas* Dr. Lambert's tenure included addressing extraordinary Board challenges in the area of complaints and lawsuits and extraordinary personal challenges during the flood; and

*Whereas* Dr. Lambert upheld the quality of his professional obligations in his practice of psychology, his service as President of the Baton Rouge Area Society of Psychologists, and as Board Chairman; and

*Whereas* Dr. Lambert is committed and dedicated “beyond expectations” including taking time from his professional practice and personal time, outside of regularly scheduled board meetings, to ensure proper administration of board duties and in the interest of public protection; and

*Whereas* his commitment is manifest in his meeting the challenges to protect *the people of this state against unauthorized, unqualified, and improper application of psychology.*

*It therefore is resolved* by motion of Dr. Gregory Gormanous that the Board extend its appreciation to Jesse Lambert, Psy.D., M.P. for his outstanding service and commends him for stewarding the Board through difficult legal and professional challenges.

*Be it further resolved* that Jesse Lambert, Psy.D, M.P. be extended the heartfelt appreciation and gratitude of the Board as he continues fulfilling his professional services to consumers of psychological services.

*Be it further resolved* that the Board authorize Ms. Jaime Monic, Executive Director, to affix the official Board seal to this *Resolution of Appreciation and Commendation*, and to publicize and disseminate this Resolution as widely as feasible.

The Resolution, offered by Dr. Gormanous, seconded by Dr. Henke and passed by unanimous roll call vote of the voting members present as follows: BOGGS – YEA, HENKE-YEA, GORMANOUS – YEA

**REVIEW AND APPROVAL OF MINUTES:** Dr. Gormanous moved to approve the minutes of May 6, 2019 as discussed and by acclamation. The motion passed without objection. Dr. Gormanous moved to approve the minutes of May 23, 2019 as discussed. The motion passed by roll call vote as follows: BOGGS – YEA, HENKE-YEA, GORMANOUS – YEA

Dr. Boggs requested to pause to welcome our newest Board Member Dr. Michelle Moore present today and also Gina Gibson who was not available to attend the meeting.

Dr. Henke moved to approve the minutes of June 13, 2019 as discussed, Dr. Gormanous seconded the motion, the motion passed without objection.

### **ELECTION OF OFFICERS**

Dr. Gormanous moved in favor of electing Dr. Boggs as Chair and Dr. Henke as Vice Chair. The motion passed by roll call vote as follows: BOGGS – YEA, HENKE-YEA, GORMANOUS – YEA

### **COMMITTEE APPOINTMENTS**

Dr. Boggs appointed members to committees as follows:

Finance Committee: BOGGS, HENKE

Oral Examination Committee GORMANOUS, MOORE

Jurisprudence Examination Committee HENKE, GIBSON

Legislative Oversight Committee GORMANOUS, BOGGS

Liaison to Professional Organizations and Boards GORMANOUS, MOORE

Continuing Professional Development Committee HENKE, GIBSON

Supervision/Credentials Committee HENKE, MOORE

Complaints Committee BOGGS, HENKE

Long Range Planning Committee GORMANOUS, GIBSON

**DISCUSS GOALS AND OBJECTIVES (New Board Chair)** Dr. Boggs, as the new Board Chair, discussed the goals and objectives she would like accomplished for her final year on the Board stating that there are a lot of items that have been ongoing discussions that she would like to see through including oral

Posted: 8/28/2019

Page 2 of 9

exam procedures, resolving or refining procedures related to recognizing program specialties versus health service provider versus whether we have any designations at all; conducting a thorough review of our regulations to make sure our procedures are in line with how the statutes and rules are written; review regulations and procedures for determining degree equivalency; and review procedures and regulations for assessing competencies.

Dr. Gormanous moved to enter Executive Session pursuant to LSA R.S.42:17.A(2) and (4) to review personnel matters and conduct file reviews. The motion passed by unanimous roll call vote as follows: Boggs – YEA, Henke– YEA, Gormanous – YEA

Dr. Gormanous moved to recess Executive Session and tend to open meeting agenda items since Dr. Richard Niolon representing LPA was present for the open meeting. The motion passed by unanimous roll call vote as follows: Boggs – YEA, Henke– YEA, Gormanous – YEA

### **COMMITTEE REPORTS:**

**Executive Director Report** – Ms. Monic Reported the following:

- LSBEP Members attending APA are invited to the ASPPB Reception Thursday, Aug. 8, 2019 after APA Opening Session in the Boulevard Ballroom
- Current Renewal Stats
  - Opening Renewals July 1, 2019:  
LICENSED PSYCHOLOGISTS: **770** (**62** ARE CLASSIFIED AS RETIRED FROM FULL TIME PRACTICE AND RENEWED AT THE REDUCED RATED IN 2018)  
LSSP: **22**  
PROVISIONAL: **11**, TWO ARE NOT ELIGIBLE FOR RENEWAL  
**Renewal Income for 2019-20 FY based on 2018 renewals is estimated to be less than \$261,750** (On average 22 psychologists allow their license to lapse each year.)
- Board Member update: Dr. Michelle Moore was appointed to succeed Dr. Jesse Lambert and Dr. Gina Gibson was appointed to fill the unexpected vacancy left by Dr. Leah Crouch. The Board does not have a public member and any reports of such are inaccurate.
- CLEAR BASIC and SPECIALIZED: INVESTIGATING ALLEGATION OF SEXUAL MISCONDUCT TRAINING– has been arranged to take place in Baton Rouge, Louisiana negating the need for expenses to send Ms. Monic out of state for such training. Ms. Monic recommended cancelling FARB CRT training and having Courtney P. Newton or Amy Lowe conduct CRT training. Further, with the savings, cover the expenses and registration to send Attorney Courtney P. Newton, Investigator Henry Richardson, and split the cost with the LBAB to send Investigator Tony McCoy to CLEAR Training. The training will take place on December 3, 4, 5 and 6. The Board discussed the cost and by motion of Dr. Gormanous, unanimously approved funds from Travel to cover travel expenses, hotel accommodations, meals not covered at the training, and training registration.

### **Finance Committee –**

Financial Reports were not prepared for review for May or June. The Board reviewed the 2018-19 prepared with previously approved amendments and affirmed the changes. The Board discussed the 2019-20 Budget in considering revenue development and staff development. Ms. Monic reported that Dr. Jesse Lambert reviewed and approved Leave Reports through the end of his term.

### **Oral Examination Committee –** No Report

**Legislative Oversight Committee** – Dr. Gormanous recommended the Board remain proactive and continue to educate legislators on the functions and importance of the Board.

**Liaison to Professional Organizations and Boards** – Dr. Gormanous reported that he would be attending APA in August as well as the ASPPB Reception at APA.

**Supervision and Credentials Review Committee** – Dr. Gormanous reported that file reviews were conducted in Executive Session and would be entered into the record following the Board’s return to Executive Session to complete the reviews and discussions.

**Complaints Committee** - Dr. Henke reported that complaints would be discussed in Executive Session.

**Long Range Planning** – Dr. Gormanous recommended that the Long Range Planning Meeting be held earlier in the year. The board discussed possible meeting dates and opted for October.

**Continuing Professional Development** – Dr. Henke reported that she is continuing to receive and review paper CPD Reports. One of the main problems she is seeing is that people are lumping their credits together. Also, APA has changed its review process and only reviews and approves sponsors of continuing education, they are not endorsing the activities. Therefore, PESI, for example is reporting that some of the credits are “not eligible for APA credit”, although they are an APA approved sponsor for continuing education.

**Jurisprudence Examination** – Dr. Henke reported that she continues to work on revisions and it is her goal to see that this gets developed as an online examination.

## **DISCUSSION/ACTION ITEMS**

1. **Set Required Hearing Date for Rules before January 1, 2020 (LAPA 49:953.C(2)(a)-**  
The board discussed this statutory requirement and set the date for hearing on Thursday, October 10, 2019 to precede the Long Range Planning Meeting.
2. **Add Rulemaking initiative required under LAPA 49:953.C(1) to establish procedure for any person to petition the board requesting the adoption, amendment, or repeal of a rule including the form for petitions and the procedure for their submission, considerations, and disposition.** - The Board discussed this statutory requirement and authorized initiating rulemaking accordingly, notice for comment at that October 10, 2019 meeting and file with final LPA, Title 46, Part LXIII amendments.
3. **Administration of Provisional Licenses Lapsing on July 31, 2019** – Ms. Monic discussed provisional license requirements and procedures, noting that this year would be the first year that provisional licensees who had not completed licensing requirements prior to their 3<sup>rd</sup> provisional license renewal. Ms. Monic recommended procedures based on statute and rule that individuals still within the time frame allotted to take the EPPP, be allowed to continue their candidacy status, upon properly documenting the completion of their supervision requirements, and take the EPPP to complete requirements for licensure. Ms. Monic also recommended that the timelines for EPPP, Supervision and Provisional Licensure be examined for conflicting schedules. The board discussed this issue and by motion of Dr. Henke, unanimously affirmed the procedures recommended by Ms. Monic.

4. **Interagency Agreement with the Division of Administrative Law** – The Board reviewed the Interagency Agreement proposed by the Division of Administrative Law. Ms. Monic discussed issues and concerns raised by Attorney Courtney Newton of the Board’s authority to transfer decision making to the Division of Administrative Law. The Board resolved to seek the opinion of the Attorney General or General Counsel related to the issues and the ability for the board to delegate its final decision making authority to another agency.

5. **Mandatory Reporter Requirements** – Ms. Monic discussed the need for direction to staff and licensees regarding Mandatory Reporter Requirements since this is a common complaint raised in almost every complaint investigated related to child custody matters. Dr. Koren Boggs agreed to work on this initiative with Ms. Monic.

6. **Contract: Anderson, Boutwell, Traylor** – The Board discussed continuing this contract in light of the fact that Attorney Courtney Newton is no longer with this firm. The Board discussed the matter and formally adopted the following resolution to continue to procure the services of Attorney Newton:

*The following Motion and Resolution was offered by Amy Henke, Psy.D. who moved for its adoption, and seconded by Gregory Gormanous, Ph.D. at the **July 21, 2019**, meeting of the Louisiana State Board of Examiners of Psychologists (the “Board”).*

*WHEREAS the Board is authorized under R.S. 37:2353.C(2) to “Employ, within the limits of funds received by the Board, ... general legal counsel, or other personnel necessary for the proper performance of work under this Chapter; and*

*WHEREAS the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and*

*WHEREAS the nature of the functions performed by the Board require the continuing services of an attorney who specializes in prosecuting cases under administrative law fulfill this function; and*

*WHEREAS the Courtney P. Newton, Esq. has been found to be qualified for this position and previously contracted with Board to provide legal services to Board to their satisfaction;*

*WHEREAS the services of Courtney P. Newton, Esq. were previously procured through the firm Anderson, Boutwell and Traylor which firm no longer employs the services of Ms. Newton, and which firm does not employ other attorneys qualified in administrative law.*

*WHEREAS the board wishes to cease further work with Anderson Boutwell and Traylor and continue to procure the legal services of Courtney P. Newton, Esq. independently and for the remaining term and balance of the contract with Anderson, Boutwell and Traylor.*

*WHEREAS the hourly rates shall not exceed the rates approved by the State of Louisiana, Office of the Attorney General.*

*IT THEREFORE RESOLVES by motion of Dr. Henke, that the Board contract with Courtney Papale Newton, Esq. to provide legal services including, but not limited to, prosecutorial functions, for a multi-year contract beginning July 1, 2019 and ending June 30, 2021. The contract to commence; at the rate of \$100 per hour plus travel and expenses that are preapproved in accordance with Policy and Procedure Memo 50, and not to exceed a maximum of \$40,055.97 for that period.*

*FURTHER THAT the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.*

*WHEREAS, this resolution shall take effect immediately.*

*BE IT FURTHER RESOLVED, that this Resolution and proposed contract described herein be submitted to the Attorney General for the State of Louisiana for approval.*

The resolution having been submitted to a vote, the vote thereon was as follows: YEAS: (3) Koren Boggs, Amy Henke, Gregory Gormanous NAYS: 0 ABSENT: (1) Gina Beverly NOT VOTING: (1) Michelle Moore (New Member, Not officially sworn in)

7. **House Resolution No. 203** – The Board discussed this study. No action was taken.
8. **Request for Board Opinion regarding Supervision via telepsychology** – The Board reviewed and discussed the request for Board Opinion regarding supervision via telepsychology. The Board determined that currently rules require supervision of unlicensed individuals to take place in the service delivery setting. However, due to the advancement in technology since the rules for supervision were initially developed, the Board agreed that it would study the proposal, impacts on training at all levels of supervision, public protection, and give consideration to whether allowance could be made for supervision to occur via telephonic or electronic communication.
9. **POLICIES & PROCEDURES: Sexual Harassment** - The Board reviewed the statutory requirement to establish policy and procedures for sexual harassment in the workplace. The Board reviewed and discussed drafts adopted by other Louisiana Boards. Ms. Monic was directed to create a new draft based on the Board’s discussion for final consideration at the next regularly scheduled meeting.
10. **RULEMAKING: LAC, Title 46, Part LXIII, Chapter 8. Continuing Education** Ms. Monic provided the Board with draft rules based on LSBEP original Continuing Education rules which were in place prior to initiating new requirements based on ASPPB’s Continuing Professional Development model. Dr. Henke and Dr. Moore will review for discussion at the next regularly scheduled meeting.

Dr. Henke moved to return to Executive Session pursuant to LSA R.S.42:17.A(2) and (4) to review and discuss litigation and consider complaint matters. The motion passed by unanimous roll call vote as follows: Boggs – YEA, Henke– YEA, Gormanous - YEA.

Prior to leaving Dr. Nilon read a statement on behalf of Dr. Alan Coulter, LPA President. In summary, the statement expressed that LPA appreciates the good relationship with the LSBEP as well as the sterling presentation by Ms. Courtney Newton at the LPA Conference in June 2019. LPA would like to continue the good relationship and hopes LSBEP would also encourage psychologists who are not members of LPA to join the association.

Dr. Moore being recused from the majority of the remaining discussion items, excused herself from the remainder of the meeting.

Dr. Gormanous moved to recess Executive Session to enter the following. The motion passed by unanimous roll call vote as follows: Boggs – YEA, Henke– YEA, Gormanous – YEA

**PERSONNEL MATTERS: [LSA R.S. 42.16]** Ms. Monic provided information to the board related to Ms. Newton’s employment with Anderson, Boutwell & Traylor. The Board considered formal employment of Ms. Newton. Considering travel logistics and the current non- commitment by the LBAB to share expenses

for in-house legal, Dr. Gormanous moved that the board continue to utilize the services of Ms. Newton on a contractual basis.

**SUPERVISION/CREDENTIALS COMMITTEE: APPLICANT/LICENSE FILE REVIEWS [LSA-R.S. 42.17.A(1)]**

Dr. Gormanous reviewed and presented findings that the Temporary Registration of **Monique Coleman, Ph.D.** were complete and requirements had been satisfied. Dr. Gormanous moved in favor of approving the Temporary Registrations of **Dr. Coleman**. The Board discussed the motion. The motion passed unanimously.

Dr. Henke reviewed and presented findings that the Temporary Registration for **Drs. Robert L. Collins (Texas)** was complete and requirements had been satisfied. Dr. Henke moved in favor of approving the Temporary Registration of **Dr. Collins**. The Board discussed the motion. The motion passed unanimously.

Dr. Henke reviewed and presented findings that the Temporary Registration for **Dr. Peggy MacLean (New Mexico)**. Dr. Henke moved in favor of approving the Temporary Registration of **Dr. MacLean** pending receipt of passing Jurisprudence Examination. The Board discussed the motion. The motion passed unanimously.

Dr. Henke reviewed and presented findings that the Temporary Registration of **Jessica Buss (Texas)** initiated in 2018 had not been completed and no fee was ever received. Finding the application and material outdated, Dr. Henke moved in favor of closing the application. The motion passed unanimously.

Dr. Henke reviewed and presented the Application for License of **Kelli F. Johnson, Ph.D.**, to the Board with a motion to confirm the applicants Candidacy status and invite **Dr. Johnson** to take the Oral and Jurisprudence Examinations to complete the licensing process. The Board discussed the motion. The motion passed unanimously.

Dr. Henke reviewed and presented the Application for License of **Amanda Raines, Ph.D.**, to the Board with a motion to confirm the applicants Candidacy status and invite **Dr. Raines** to take the Oral and Jurisprudence Examinations to complete the licensing process. The Board discussed the motion. The motion passed unanimously.

Dr. Henke reviewed and presented the Application for License of **Sandra M. Coulon, Ph.D.**, to the Board with a motion to confirm the applicants Candidacy status and invite **Dr. Coulon** to take the Oral and Jurisprudence Examinations to complete the licensing process. The Board discussed the motion. The motion passed unanimously.

Dr. Henke reviewed and presented the Application for License of **Lisa A. Gallagher Psy.D.**, to the Board with a motion to confirm the applicants Candidacy status and invite **Dr. Gallagher** to take the Oral and Jurisprudence Examinations to complete the licensing process. The Board discussed the motion. The motion passed unanimously.

Dr. Boggs reviewed and presented the Application for License of **Nanci R. Nilles, Psy.D.** to the Board with a motion to confirm the applicants Candidacy status and invite **Dr. Nilles** to take the Jurisprudence

Examination and meet face to face with the Board to complete the licensing process. The Board discussed the motion. The motion passed unanimously.

Dr. Boggs reviewed and presented the Application for License of **Brenna F. Sapotichne, Ph.D.**, to the Board with a motion to confirm the applicants Candidacy status and invite **Dr. Sapotichne** to take the Oral and Jurisprudence Examinations to complete the licensing process. The Board discussed the motion. The motion passed unanimously.

Dr. Gormanous reviewed and approved the Supervised Practice Plans for **Genevieve E. Lapre, Ph.D. and Stephanie M. Grant** presented as a requirement for provisional licensing renewal.

Dr. Gormanous reviewed the Application for Provisional License of **I. Shujaa K. Miller, Ph.D.** Finding that Dr. Miller had completed the requirements for a provisional license and obtained appropriate supervision, Dr. Gormanous moved in favor of approving candidacy status and granting provisional licensure to **Dr. Miller** in order that he may be admitted to the EPPP while completing his supervision requirements for licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Henke reviewed the request of **Dr. Peter Smith** to allow his license to lapse while continuing to pursue approval of an additional specialization in clinical neuropsychology. Dr. Henke moved to advise **Dr. Smith** that once his file was closed, no further approvals would be considered regarding scope of practice. The Board discussed the motion. The motion passed unanimously.

The Board reviewed and affirmed the lapsing of the provisional licenses of **Dr. Mary Bush and Burton Ashworth** effective July 31, 2019. Drs. Bush and Ashworth are eligible to continue their candidacy status with the board upon receipt of their completed postdoctoral supervision requirements.

Dr. Henke reviewed and recommended an exemption for **Dr. Earl W. Carpon** from reporting Continuing Professional Development requirements due to extenuating circumstances and the fact that he is fully retired and not currently practicing. The board discussed the motion. The motion passed unanimously.

The Board reviewed the inquiry from **Dr. Shaunda Johnson** regarding her current plans for practice. The Board authorized Ms. Monic to respond that although her plan appears to be within the scope of practice for a psychologist, it is incumbent on her to ensure that her practice adheres to the laws, rules and ethical standards for psychologists; and further that she consult an attorney for legal advice related to her practice.

The Board reviewed the inquiry from Dr. Kristin L. Callahan regarding respecialization requirements for clinical neuropsychology. The Board authorized Ms. Monic to respond with current requirements under Chapter 3 of the La. Admin. Code.

Following application reviews, the board discussed issues with applicants being untruthful on their applications when answering disciplinary and criminal history questions. Ms. Monic reported that the LBAB had implemented a policy based on their statutory authority to deny licensure to anyone being untruthful on their application, that included a 3 month automatic denial and requirement to submit a new notarized application and fee after 3 months have elapsed. Dr. Henke moved in favor of the LSBEP implementing the same policy and revising the application to notify applicants of the same on the application. The motion passed by unanimous roll call vote as follows: BOGGS – YEA, HENKE-YEA, GORMANOUS – YEA

**COMPLAINTS [LSA R.S. 42.17.A(4)]:**

1. **In the matter P16-17-14C and P17-18-11C – Administrative Complaint, Formal Hearing, and Request for Board Member Conflict of Interest Statements** - Ms. Monic reported that she was in contact with the Division of Administrative law and still gathering information regarding the authority of the board to consider the request of the respondent to move this matter to another jurisdiction.

2. **NP17-18-12B** – Ms. Monic provided a status to the Board on this matter.

3. **NP18-19-03P** – Dr. Amy Henke is recused from this matter. This matter was procedurally tabled since a quorum was not present for consideration.

4. **NP18-19-08B** – Ms. Monic provided a status to the Board on this matter.

5. **In the matter filed by BM. Received 6/24/19:** The Board reviewed this complaint filed against a non-psychologist. The matter was assigned to Dr. Gormanous to review

**CURRENT LITIGATION/LEGAL [R.S. 42:17(A)(2)]:**

The Board received a status and discussed legal strategies in the following cases:

1. **Eric R. Cerwonka, PsyD vs. LSBEP, Civil Matter - U.S. Western District, Lafayette Div. No. 6:17-CV-01095.** - Ms. Monic notified the Board that she received a subpoena for deposition and would be deposed by Eric Cerwonka on September 5, 2019 at the Attorney General's office in Lafayette. Dr. Gormanous moved in favor of requesting the presence of Amy Lowe, General Counsel for the Board if appropriate. The board discussed the motion. The motion passed by unanimous roll call vote as follows: BOGGS – YEA, HENKE-YEA, GORMANOUS – YEA

2. **Frank Ford Cosey, vs. Darrel Vannoy, Warden LSP Angola LA; State of Louisiana 19<sup>th</sup> JDC EBR Parish No. 07-90-0596 Sec. VII** – Ms. Monic reported that the Amicus Brief was being drafted, but not yet finalized.

Henke moved to adjourn the meeting at 5:00PM. The motion passed unanimously.